



# Pre-Construction Services Agreement

Client Name:	
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**BRZ Construction Group** is a full-service **General Contractor**. We specialize in working with our clients in the early stages of the project development process. The fee schedule for our professional services is divided into three categories as follows:

## CATEGORY I: In-House Services at No Charge

- Initial meeting with client
- Field inspection of lot or site to determine suitability for the intended project
- Preliminary range-of-cost estimate

## CATEGORY II: In-House Services Offered by **BRZ Construction Group** as Necessary at No Additional Charge to Clients Who Ultimately Sign a Contract with **BRZ Construction Group** to Provide Construction Services on a Fixed Bid Basis

- In-house consultations related to outside Category III architecture, engineering, or design
- Development of scope of work, detailed specifications, and finishes and material selections
- Sub-Contractor consultation and bidding process
- Budget development and revisions
- Value engineering
- Contract preparation
- Permit acquisition
- Utilities coordination and required paperwork
- Client Meetings and Updates

These in-house services will be billed bi-weekly to the client at the rate of **\$150/hour**. Clients who sign a fixed bid contract with **BRZ Construction Group** will have amounts paid for these services credited against the first draw of their construction agreement.

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**CATEGORY III: Architectural, Engineering, and Other Services to be Paid Directly by the Client (no credit applied)**

- In-House or Outside Architectural renderings and modifications
- Interior / Exterior Designer Services
- Survey work
- Engineering
- Demo and Discovery
- Third-party investigations and reports

## **AGREEMENT:**

I hereby agree to pay for Category II **BRZ Construction Group** services at the above-stated rate. I also agree to pay Category III services as per third party or in-house invoice, or as otherwise agreed upon in writing.

I understand that if I ultimately sign a fixed-bid contract to build with **BRZ Construction Group**, all amounts previously paid for Category II services relating to the project undertaken will be credited against the first draw.

## **TERMS AND DISCLOSURE:**

**\$1,500.00** retainer due at signing, which shall be applied to the first billing(s) under this agreement, invoices are bi-weekly, due within 14 days of invoice, 1.5% per month on delinquent accounts.

**NOTE: Typical Professional Services costs vary from \$3000 to \$20,000 plus architecture and engineering, depending on size, complexity, and an array of services utilized. [The amount of the Level II services to be credited toward the job varies from job to job.]**



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**CLIENTS FULL NAME:**

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**CONTRACTORS FULL NAME:**

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**DATE:**

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**CLIENT SIGNATURE:**

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**CONTRACTOR SIGNATURE:**

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